

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

May 22, 2018

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order 8:00 am by Chair, Robert Johnson, on Tuesday, May 22, 2018 in C-2175 Founders Boardroom.

ROLL CALL

Members Present:

Robert Johnson
Robert Hammon
Kathy Spears
Dr. Laurie Borowicz

Members Absent:

Visitors Present:

Others present were:

RJ McGarry, Executive Director of IT
Jill Hansen, CFO
Dr. Joanne Kantner, Vice President of Instruction
Michelle Rothmeyer, Vice President of Student Services
Bill Nicklas, Executive Director of Development
Kayte Hamel, Executive Director, Marketing & Public Relations
Michelle Ohlinger, Executive Assistant to the President
Cindy McCluskey, Executive Director Board Relations & Human Resources

APPROVAL OF
MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of April 24, 2018, were presented for approval. On a motion by Dr. Hammon seconded by Ms. Spears and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee meeting on April 24, 2018.

OLD BUSINESS –
AQIP Update

Dr. Borowicz shared with the board that the College has hired a former HLC employee, Mr. Spanghel. Mr. Spanghel read the final draft of Chapter 1. Mr. Spanghel came back and said that he would help pull the portfolio together for the College. Mr. Spanghel will review and edit the portfolio. The cost will be \$8,000.00.

Ms. Green is the point person working with the consultants. Dr. Borowicz mentioned that this week the writers are having AQIP workdays and will be spending time writing introductions and finishing things up. Dr. Borowicz has no doubt that this will be a good portfolio.

OLD BUSINESS –
Strategic Planning
Timeline

Dr. Borowicz asked the Board if they would be ok with bringing the Strategic Planning Steering committee back together in July. There has been a lot of time and work going into the AQIP portfolio and feels she that July would be best. Mr. Johnson mentioned that he would be out of town the first two weeks in July. Mr. Johnson stated that it would be a good plan to reconvene with the steering committee in July.

OLD BUSINESS-
KEC Fiscal Agency

Dr. Borowicz wanted to clarify the draft letter to KEC from the last board meeting. Dr. Borowicz would like to date it for July 1st and get through this school year. The effective date will be changed to September 1st. Mr. Johnson stated that he approved of the date changes to the letter.

NEW BUSINESS-
Personnel

Dr. Borowicz discussed with the board possible litigation for a personnel issue at the College.

NEW BUSINESS –
June 12, 2018 – Board
Meeting Draft Agenda

The Executive Committee reviewed the June 12, 2018 Board Meeting Draft Agenda.

NEW BUSINESS –Board Member Discussion Mr. Johnson mentioned that he felt commencement on Saturday went very well. Dr. Borowicz felt the recession song that was chosen for graduation really hit home for many of our students.

Dr. Hammon recommended that the steps in the gymnasium be painted a different color on the ridge for better visibility and safety reasons.

NEW BUSINESS – Other New Business Dr. Borowicz discussed enrollment numbers with the Board. The College is sitting overall -4.7% for Summer and Fall enrollments. When breaking down the numbers for Fall, the College is up in retention, with more students coming back. The advising plan and retention specialists have had a positive impact. The new student headcount for Fall is -20%.

Dr. Borowicz stated that she and Dr. Kantner have been looking at what we are currently doing with UW Platteville and will be working on articulation agreements with UW Whitewater. Dr. Hammon mentioned that as the College develops the agriculture program, UW Platteville has an excellent agricultural program.

Ms. Rothmeyer mentioned that today is the last day for drops for non-payment for summer.

PRESIDENTS REPORT Dr. Borowicz provided the President's report

ADJOURNMENT With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 8:44 a.m. On a motion by Dr. Hammon, seconded by Dr. Borowicz, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for June 26, 2018.

Chair, Board of Trustees

Secretary, Board of Trustees