

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

February 27, 2018

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order 8:00 am by Chair, Robert Johnson, on Tuesday, February 27, 2018, in C-2175 Founders Boardroom.

ROLL CALL

**Members Present:**

Robert Johnson  
Robert Hammon  
Kathy Spears  
Dr. Laurie Borowicz

**Members Absent:**

**Visitors Present:**

**Others present were:**

Kathy Watkins, Trustee  
RJ McGarry, Executive Director of IT – left at 9:07 am  
Kayte Hamel, Executive Director of Marketing & Public Relations – left at 9:07 am  
Jill Hansen, Controller – left at 9:07 am  
Dr. Joanne Kantner, Vice President of Instruction – left at 9:07 am  
Michelle Rothmeyer, Vice President of Student Services – left at 9:07 am  
Kevin Fuss, VP Institutional Effectiveness – left at 9:07 am  
Bill Nicklas, Executive Director of Development - arrived at 9:07 am  
Michelle Ohlinger, Executive Assistant to the President – left at 9:07 am

ADJOURN TO CLOSED  
SESSION

There was no need for a closed session.

APPROVAL OF  
MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of January 30, 2018, were presented for approval. On a motion by Dr. Hammon seconded by Ms. Spears and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular meeting on January 30, 2018.

OLD BUSINESS –  
Potential Resolution

Dr. Borowicz asked the Board if they would still be interested in doing a Board resolution for Mr. Pritchard. Dr. Borowicz mentioned that Mr. Pritchard was very humbled to learn that he will be receiving the John Roberts Award. The Board will defer the certificate to January when Mr. Pritchard leaves office.

OLD BUSINESS –  
Strategic Planning

Dr. Borowicz provided the Board with an update on Strategic Planning. John Newton will be meeting with Dr. Borowicz and Mr. Fuss this week. It was discussed at the February 20<sup>th</sup> Board meeting that on April 10<sup>th</sup> we would have a ½ day Board retreat. John Newton will not be available for that date.

Ms. Watkins suggested moving the Board Retreat out until after graduation. Dr. Borowicz stated that the big thing the College needs for their portfolio is laying out the process and she feels that John Newton has done a good job with that.

The Board discussed finding a date during the week of May 14<sup>th</sup>. Dr. Borowicz will follow up with John Newton for some dates the week of May 14<sup>th</sup> and June 4<sup>th</sup>. Dr. Borowicz also mentioned that the Board Retreat could be scheduled the afternoon before the June 12<sup>th</sup> regular Board Meeting.

Dr. Borowicz informed the Board that we are in the process of getting the committees together, holding the staff event in March and scheduling listening sessions. Dr. Borowicz feels we will be in a good place with the strategic planning process.

OLD BUSINESS- 50<sup>th</sup>  
Anniversary Kick Off

Ms. Hamel provided the Board with an update on the 50<sup>th</sup> Anniversary Kickoff. The 50<sup>th</sup> Anniversary Kickoff has been rescheduled to Thursday, March 8<sup>th</sup> from 4:00 pm to 5:30 in the Student Lounge.

OLD BUSINESS -  
Intergovernmental  
Agreement with KEC

Dr. Nicklas updated the board on the intergovernmental agreement with KEC. Dr. Nicklas provided another copy of the proposed addendum. Dr. Nicklas stated that there was an earlier version going

around that did not include a final conversation with our attorney concerning how we do a quitclaim deed if there is a withdrawal from the property.

Dr. Borowicz and Dr. Nicklas attended to the KEC Board meeting last week and presented the addendum. They will discuss the addendum next month at KEC Board meeting.

OLD BUSINESS-  
Letter to K12 School  
Boards

Mr. Johnson provided the Board with a draft email to K12 Boards.

Ms. Watkins suggested an option that the College sends two Kish Board members to attend the K12 Board meetings. The Kish Board members would give a presentation and offer answers to any questions.

Dr. Borowicz feels that Kish is going in a good direction with our K-12 partnerships and it is important to work together with the school Superintendents. Ms. Spears stated that dual credit is a great support for preparing students for the college rigor.

Dr. Borowicz mentioned that she would attend the Board meetings. Mr. Hammon mentioned that it would be important for the Kish Board members to attend and support Dr. Borowicz.

NEW BUSINESS – March  
13, 2018 – Board Meeting  
Draft Agenda

The Executive Committee reviewed the March 13, 2018 Board Meeting Draft Agenda.

NEW BUSINESS – Review  
of Closed Session Minutes

The closed session minutes were reviewed and a recommendation was made to keep closed the minutes of October 24, 2017 which reference ongoing litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body; and or collective bargaining negotiations.

On a motion by Dr. Hammon seconded by Ms. Spears it was unanimously voted to leave closed the minutes of October 24, 2017. Closed session tapes from February 23, 2016, April 12, 2016, April 26, 2016, May 24, 2016, June 29, 2016 and July 25, 2016 were destroyed. Those voting aye were Ms. Spears, Mr. Johnson, Dr. Hammon and Dr. Borowicz.

NEW BUSINESS – ACCT  
Conference

Dr. Borowicz suggested the “The Tsunami of Change at Kishwaukee College” as a proposed presentation for ACCT Conference. The proposals are due in May. Ms. Watkins said that this would be great presentation for other colleges to hear. Ms. Watkins would like to attend the ACCT Conference. Dr. Hammon said that he would attend if no other members were able to go.

NEW BUSINESS –High  
School Use of Facilities

Ms. Hamel informed the BOT that Hiawatha High School will be hosting their prom at Kish on Saturday, May 5<sup>th</sup>. Ms. Hamel said that this is nice partnership for Kish and a great opportunity to have Hiawatha’s high school seniors on Kish’s campus.

NEW BUSINESS- Board  
Member Discussion

There was no Board Member Discussion.

NEW BUSINESS- Other  
New Business

Dr. Borowicz discussed the FOIA’s we have been receiving at the College from multiple anonymous email addresses. Mr. Johnson asked if the campus is aware of the FOIA requests coming in. Dr. Borowicz stated that the campus is aware of these requests.

Dr. Borowicz also mentioned a recent incident involving a threat made by a student that happened at KEC last week. Kish has written a letter banning the student from our campus. Dr. Nicklas has been working closely with KEC and security.

Dr. Borowicz informed the Board that this past Saturday one of the KEC students was on our campus for a Skills USA competition and fell on ice and an ambulance was called.

PRESIDENTS REPORT

Dr. Borowicz provided the president's report. Kathy Watkins will be attending ICCTA on Friday, March 9<sup>th</sup> in Lisle. Bob Johnson is attending both days.

Dr. Borowicz asked the Board if there is any other members interested in attending Lobby Day in April. Ms. Watkins said that there is a possibility that she would like to attend. Ms. Watkins would like to attend the ICCTA Annual Convention in Springfield June 1-2.

Kathy Watkins may call in for Thursday, March 22<sup>nd</sup> Audit meeting. We should send an agenda.

ADJOURNMENT

With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 9:07 a.m. On a motion by Dr. Hammon, seconded by Ms. Spears, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for March 22, 2018.

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Chair, Board of Trustees

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Secretary, Board of Trustees