

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

June 26, 2018

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order 8:41 am by Chair, Robert Johnson, on Tuesday, June 26, 2018 in C-2175 Founders Boardroom.

ROLL CALL

**Members Present:**

Robert Johnson  
Robert Hammon  
Kathy Spears  
Dr. Laurie Borowicz

**Members Absent:**

**Visitors Present:**

**Others present were:**

RJ McGarry, Executive Director of IT  
Jill Hansen, CFO  
Dr. Joanne Kantner, Vice President of Instruction  
Michelle Rothmeyer, Vice President of Student Services  
Bill Nicklas, Special Assistant to the President  
Michelle Ohlinger, Executive Assistant to the President  
Cindy McCluskey, Executive Director Board Relations & Human Resources

APPROVAL OF  
MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of May 22, 2018, were presented for approval. On a motion by Dr. Hammon seconded by Ms. Spears and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee meeting on May 22, 2018.

OLD BUSINESS–  
AQIP Update

Dr. Borowicz provided the board with an update on the College's AQIP portfolio. She stated that Dr. Kantner and Ms. Greene have been doing a great job with pulling the portfolio together as well as everyone else on the team. Dr. Borowicz is grateful for the consultants and feel that it was money spent well. Dr. Borowicz feels that the AQIP portfolio has really pulled everyone together.

OLD BUSINESS– Strategic  
Planning Update

Dr. Borowicz mentioned that the next strategic planning steering committee meeting will be held on Tuesday, July 23<sup>rd</sup> beginning at 9:00 am following the scheduled Board of Trustees Executive Committee meeting. Dr. Borowicz mentioned to the board that on July 9<sup>th</sup> Ms. Hamel, Ms. Ohlinger and Dr. Borowicz will be meeting with Mr. Newton to work and develop a draft.

Dr. Hammon mentioned that it would be nice to do the unveiling of the Strategic Plan as part of the 50<sup>th</sup> Anniversary.

OLD BUSINESS- Sycamore  
School District Board  
Meeting

Dr. Borowicz, Mr. Johnson and Ms. Mason will be presenting at the Sycamore School District Board meeting this evening at 7:00 pm. The presentation will be focused on dual credit, Sycamore High School graduates participating in Kish athletics, the Academic Achievement Awards and the dual credit pending legislative changes.

OLD BUSINESS- 2018  
ACCT Leadership Congress

Dr. Borowicz stated that Kishwaukee College's proposal "A Tsunami of Change" was chosen to be presented at the ACCT Leadership Congress at New York in October. Dr. Borowicz, Dr. Hammon, Ms. Watkins and Ms. Spears will be attending. Dr. Borowicz mentioned that by July 15<sup>th</sup> we will here when we present

Dr. Borowicz will get together with the board to work on the presentation for the ACCT Leadership Congress.

OLD BUSINESS- Audit  
Committee Meeting

The next Finance/Audit Committee meeting will be on September 25<sup>th</sup> at 9:00 am.

Board of Trustees Executive Committee Meeting  
June 26, 2018

- OLD BUSINESS - DeKalb County Farm Bureau Board Meeting
- The College will be presenting at the DeKalb County Farm Bureau Board meeting on August 27<sup>th</sup> to discuss the College's new Agricultural program.
- NEW BUSINESS- July 10, 2018 Board Meeting Draft Agenda
- The Board was provided with the July 10, 2018 Board meeting draft agenda.
- Dr. Borowicz and Ms. Hansen will meet with Mr. Johnson to review the budget after July 16<sup>th</sup> since he will not be in attendance at the July 10<sup>th</sup> board meeting.
- NEW BUSINESS – Other New Business
- Dr. Nicklas discussed with the Board the pre-bid meeting for AV for Jenkins Auditorium and the tiered classroom. The board will be asked to approve the AV bid at the August Board of Trustees meeting.
- Dr. Borowicz suggested to the Board that the College would like to look into doing an RFQ with landscape architects to reduce the amount of mowing. Dr. Borowicz stated the College's external footprint is so large and to create a more natural landscape would be more efficient. Dr. Borowicz discussed the idea of turning the open acreage on the camps into farming grounds.
- NEW BUSINESS –Board Member Discussion
- There was no Board Member Discussion.
- PRESIDENTS REPORT
- Dr. Borowicz provided the president's report. Dr. Borowicz hosted a Surf and Turf dinner for the three highest bidders from the Kish Gala silent auction last week.
- Dr. Borowicz discussed with the Board the efficiencies of the College. The cost per full time equivalent, Kish is the 2<sup>nd</sup> most efficient college in the system. Dr. Borowicz will bring the figures to the July Board meeting. Dr. Borowicz will discuss some of the efficiencies of the College in her Letter to the Editor.
- ADJOURNMENT
- With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 8:52 a.m. On a motion by Dr. Hammon, seconded by Ms. Spears, the meeting was adjourned.
- The next meeting of the Executive Committee is scheduled for July 24, 2018.

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Chair, Board of Trustees

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Secretary, Board of Trustees