



CHAPTER 3	SECTION NO.
STUDENT POLICIES	3.00
REFERENCE	<i>Adopted: October 12, 2010</i>
3.00 Admission of Students	<i>Reviewed: October 12, 2010; June 8, 2021</i>
	<i>Revised: June 8, 2021</i>

Admission to Kishwaukee College is open to all in-district residents of Community College District 523 who are high school graduates or the equivalent (GED) or non-graduates who will be 18 years of age or older during their first semester of enrollment. For age requirements to enroll in GED preparation courses and testing, contact the Adult Education department.

Students under 18 years of age must submit written approval from the high school principal or counselor at the school where they have legal residence and from the student's parent or legal guardian. High school students under age 16 may be considered for enrollment in credit classes with the joint approval of the high school principal and the Director of Admissions, Registration and Records at Kishwaukee College. (ILCS 805/3-17)

Admission is also open to out-of-district, out-of-state and residents of foreign countries. However, there may be some program restrictions, differential tuition charges and/or special admission requirements. Admission to Kishwaukee College does not guarantee enrollment in any specific program of instruction.

Kishwaukee College reserves the right to restrict students' admission to those courses in which their success seems most probable as indicated by their high school record, transcripts from other educational institutions attended, test results, work experiences and college counseling interviews. Those students who do not have adequate background to take the courses of their choice may have the opportunity to take special courses to prepare them for more advanced course work.

Kishwaukee College prohibits the use of commissions, bonuses or other incentive payment programs to any employees or contractors for the purpose of securing enrollments.

Kishwaukee College prohibits the practice of high-pressure recruitment tactics for the purpose of securing enrollments. These practices include but are not limited to, making unsolicited contacts (3 or more), including contacts by phone, email or in-person and engaging in same-day recruitment and registration for purposes of securing enrollments.