



<b>CHAPTER 3</b>	<b>SECTION NO.</b>
Student Policies	3.12
<b>REFERENCE</b>	<i>Adopted: October 12, 2010</i>
3.12 Religious Observances Policy	<i>Reviewed: October 12, 2010</i>
	<i>October 9, 2012</i>
	<i>Revised: October 9, 2012</i>

It is the policy of Kishwaukee College to reasonably accommodate individual students' religious observances in accordance with the Higher Education Religious Observances Act (110 ILCS 110/0.01), in regard to admissions, class attendance, and the scheduling of examinations and work requirements. On a particular day, students faced with schedule conflicts related to religious observance should make prior arrangements with the instructor a minimum of seven (7) school days in advance of the examination or other activity involved. Students shall be provided with an opportunity to make up the examination, study, or work requirement that he or she may have missed because of such absence on a particular day; provided that the student notifies the faculty member or instructor a minimum of seven (7) school days in advance of any anticipated absence or a pending conflict between a scheduled class and the religious observance and provided that the make-up examination, study, or work does not create an unreasonable burden upon the institution. No fees of any kind shall be charged by the College for making available to the student such an opportunity. No adverse or prejudicial effects shall result to any student because of his or her availing himself or herself of the provisions of this policy.

A student who believes that he or she has been unreasonably denied an educational benefit due to his or her religious beliefs or practices may appeal the decision in accordance to the College's Procedures for Resolution Complaints located in the Student Handbook.