



## General Information for Student Government Officer Application

Application is due to Student Involvement office C1120 or email to [skawall@kish.edu](mailto:skawall@kish.edu) by Thursday, March 14, 2024

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Student ID: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Position interested in running for: \_\_\_\_\_

## Student Government Officer Requirements/Responsibilities

### SGA Officer elected roles:

**President**

**Vice President**

**Treasurer**

**Diversity Officer**

**Communications Officer**

The SGA Officer performs the essential task of being the liaison between the other clubs and the Student Government Association (SGA) as well as the Kishwaukee College student body. The SGA Officer major responsibility is to be a voice of the students on campus in developing programming and community service through the SGA organization. They also are part of once a month Club Council meetings with other officers from other Kishwaukee College clubs to collaborate on events, fundraising and community engagement.

*\*SGA Officers will be voted in to positions during March/April Student Government Elections and will report to their first meeting in August of elected year but would be encouraged to be a part of current SGA officer meetings in spring.*

### Requirements of SGA Officer:

- Student must have successfully completed 9 credit hours and be actively enrolled in 6 credit hours during their time of service.
- Student should plan on being an officer for both fall and then spring semester once elected
- Student must not have any Code of Conduct Violations
- **Student must have a cumulative 2.25 GPA**
- Student may not be a full time or part time employee of the college; not excluding employment
- Student must be in good academic standing
- Student should have strong written and verbal communication skills.
- Student should be able to attend once a month Student Government Association (SGA) meeting
- Student should run one Club Council meeting a semester (rotating each month with other SGA officers) with assistance from SGA Staff Advisor or Student Involvement Coordinator

### Expectations of SGA Officer:

- SGA Officer should conduct themselves in a professional manner at all times during meetings and while representing organization on campus events and in community
- Maintain communication with clubs and organizations on campus to ensure collaboration and success in Club Council meetings.
- SGA Officer should plan on attending SGA meetings at designated times each month and if not able to attend need to communicate with SGA Staff Advisor and fellow officers at least day before meetings is much as possible

### Travel Expectations

- Encouraged to attend Student Advocacy Day in Springfield Illinois in April of service year as elected officer

## Student Government Officer Questionnaire

Please type responses to questions on separate page and submit with Application.  
(There is not a length requirement)

- 1) What positions (pick two) are you interested in running for election for SGA?
  
  
  
  
  
  
  
  
  
  
- 2) Why do you believe you are a good candidate for these SGA Officer positions?
  
  
  
  
  
  
  
  
  
  
- 3) What have you been involved with, either at Kishwaukee or within your community, that would lend itself to representing the students at Kishwaukee in the role as SGA Officer?
  
  
  
  
  
  
  
  
  
  
- 4) Please provide one example of how you think being in this role, if elected, will help you grow in your personal and/or career success.