

BOARD OF ILLINOIS COMMUNITY COLLEGE DISTRICT #523

Executive Committee Meeting

April 20, 2017

CALL TO ORDER

The executive committee meeting of the Board of Illinois Community College District #523, held at Kishwaukee College, Malta, Illinois, was called to order at 8:00 am by Chair, Robert Johnson, on Thursday, April 20, 2017, in C-2175 Founders Boardroom.

ROLL CALL

**Members Present:**

Robert Johnson  
Linda Mason – arrived at 8:08 am  
Kathy Spears  
Dr. Laurie Borowicz

**Members Absent:**

None

**Visitors Present:**

Caite Localla, Robbins Schwartz

**Others present were:**

Bob Hammon, Trustee  
Samantha Dailey – Executive Director of Human Resources  
RJ McGarry, Executive Director of IT  
Kayte Hamel, Executive Director of Marketing & Public Relations  
Michelle Rothmeyer, Vice President of Student Services  
Joanne Kantner, Interim Vice President of Instruction  
Bill Nicklas, Executive Director of Development  
Kevin Fuss, VP Institutional Effectiveness  
Cindy McCluskey, Executive Assistant to the President  
Matt Crull, Director of Research and Data Management

APPROVAL OF MINUTES

The minutes of the regular Board of Trustees Executive Committee meeting of March 28, 2017, were presented for approval. On a motion by Ms. Spears, seconded by Dr. Borowicz and unanimously carried, the Executive Committee approved the minutes of the Board of Trustees Executive Committee regular meeting on March 28, 2017.

Linda Mason arrived at 8:08 am.

NEW BUSINESS – May 2  
Board Meeting Draft Agenda

The Executive Committee reviewed the May 2, 2017, Board Meeting Draft Agenda. The Board will receive a copy of committee memberships for trustees. Dr. Borowicz will provide additional information on the Strategic Planning Committee and 50<sup>th</sup> Anniversary Committee at the May Board meeting. Mr. Johnson will ask who would like to serve on what committee at the May meeting and then will make appointments at the June Board meeting.

Mr. Johnson stated we may bring topics before the Finance committee on a more regular basis instead of bringing them directly to the Board. We would then bring the finance committee's recommendations to the full Board.

Dr. Borowicz noted the Board would be provided information on the auxiliary funds at the May meeting. Dr. Borowicz noted that our food service is an area that we are looking to restructure. We are checking references and working with food service vendors for next year and hope to bring a recommendation to the May or June Board meeting.

EXECUTIVE COMMITTEE  
MEMBER DISCUSSION

The Board will be holding a self-evaluation in June. We will do an agenda similar to what we have done in the past. The Board indicated they would like to do an end-of-year evaluation of Dr. Borowicz.

The Board took a brief break at 8:30 am.

BOARD DEVELOPMENT

Caite Localla, from Robbins Schwartz, joined the Board at 8:48 am.

Ms. Localla provided an informal presentation on the Open Meetings Act/Freedom of Information Act Compliance

PRESIDENTS REPORT

Dr. Borowicz stated negotiations are going well and she will provide an update at the May Board meeting.

ADJOURNMENT

With no further business coming before the Executive Committee, Mr. Johnson asked to adjourn the meeting at 10:42 a.m. On a motion by Ms. Spears, seconded by Ms. Mason, the meeting was adjourned.

The next meeting of the Executive Committee is scheduled for May 23, 2017.

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Chair, Board of Trustees

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Secretary, Board of Trustees