

Date: December 1, 2025  
To: Dr. Laurie Borowicz  
From: Barbara Leach  
Re: FA25 Advisory Committee Minutes

**Automotive Technology Advisory Committee**

**Meeting Date:** September 17, 2025

**External Participants:**

Bill White – President, Bill White's C.A.R. Hospital, Inc.  
Corey Arndt – Owner, Arndt Automotive  
Dave Murphy – Product Specialist, Standard Equipment  
John Volkert – Owner, Barb City Automotive

- Course Revisions
  - Course revision underway for Communications 108--Communication in the Workplace and English 109--Intro to Technical Report Writing based on business partner feedback.
- Program Updates
  - Fall Semester Updates
    - RevUp Grant – planning for the year ahead
    - Planning to purchase two Chevy Volts and disassemble one for educational purposes. Also planning to purchase scanners, electric vehicle software and safety equipment including insulation tools and gloves.
    - Department has already completed the purchase of an electric battery lift.
    - Weber State Professional Development: Automotive faculty will attend Weber State University in Utah for electric vehicle training.
    - Evaluating Z Space virtual reality software for classroom implementation.
    - Faculty will be working on electric vehicle curriculum updates, including making the electric vehicle course required for advanced certificates and degree programs.

- Partner Updates
  - Hiring/Labor Market Needs
    - Business partners expressed the need to incorporate reading comprehension of service information into technical courses to address student challenges with understanding and applying service documentation effectively.
    - Continue emphasizing the importance of soft skills such as attendance, attitude and communication.
    - Business partners recommended that the College explore the feasibility of obtaining either a rebuilder or a dealer's license, based on the qualifications and regulatory requirements associated with purchasing vehicles.
- Open Discussion
  - Banasiak and Long (Kish faculty) asked the business partners to consider donating any new vehicles, preferably no older than 2010 model year, to support student learning and hands-on training.
  - Long invited the business partners to come out and speak with students about the industry and employer expectations in the field.