

DATE: May 10, 2022  
TO: Dr. Laurie Borowicz  
FROM: Barbara Leach

ADVISORY COMMITTEE NOTES

Kishwaukee College  
**Computer Information Systems**  
Spring 2022 Advisory Committee

**Meeting Date:** April 14, 2022  
**Time:** 5:30pm-6:30pm

**External Participants: 4**

Dale Boughton – Integrator – SundogIT, Inc.  
David Kornfeind – Technical Computing Specialist – INEOS Aromatics  
David Klick – Retired CIS Professor  
Vickie Klick – Distinguished Member of Technical Staff – Nokia

**Internal Participants: 9**

Chase Budziak - Dean of Instruction  
Michael Ebner - IT Client Support Specialist  
Dr. Terry Lyn Funston – Director of Curriculum and Program Development  
Paul Gullman - CIS Adjunct Faculty  
Laurie Hoecherl - Mathematics Faculty and Teaching Chair  
Amanda Kost – Coordinator of Employment & Job Placement  
Barbara Leach – Interim Vice President of Instruction  
RJ McGarry - Executive Director of IT  
Pam Pascolini – Office Systems Faculty

**Meeting Summary**

**I. Program Update**

Program Enrollment, Completions, Revenue/Expenditures: Tracking completions is a challenge since transfer students and those who are hired before completing a certificate or degree are not currently counted as a successful program completion. The Google IT Support Certificate has been a strong addition in the past two years. The main concern is lack of full-time faculty, which is largely due to salary issue. In recent years, there are new certificates, bridge programs through Workforce, and apprenticeships are a focus.

Comprehensive Apprenticeship Placement (CAP-IT) Update: CAP-IT grant is in its third year and has met 3 of 10 outcomes. Funds may be used for training for IT needs of local

businesses. Dale Boughton gave several positive statements endorsing KC apprentices, including a former and current student intern.

## **II. Curriculum & Student Outcomes**

**Program Review:** The department is currently conducting a program review as required by the Illinois Community College Board every five years. Strengths include an involved Advisory Committee and local businesses that are pleased with students' preparation for the workforce. Challenges include faculty continuity and gathering input from those who hire our graduates. Committee suggestions include using career fairs and offering CAP-IT apprenticeships to help fill job force needs, students utilizing LinkedIn before they graduate to encourage feedback loop.

**Office Systems Redesign:** Overview of the proposed Office Systems program redesign to move Office Systems within the CIS department. Proposal will not alter current CIS offerings and transferability. Committee approved of curriculum redesign and provided a positive endorsement.

## **III. Industry & Employer Discussion**

**Emerging Trends and Technologies:** important fundamentals for students to have include Net+ certification, Azure, or Nerdio. Many clients are seeking cloud-based, serverless capabilities, cybersecurity (particularly related to insurance reporting), as well as communication, listening, interpersonal and other soft skills, such as adaptation and problem solving.

## **IV. Committee Priorities for 2022-2023**

Conducting a successful Full-Time Faculty Search was referenced as a priority. Committee will share link with colleagues.

**Opportunities for Promoting Industry and CIS Program:** Apprenticeships/Internships and Career Fairs were mentioned with an idea where the college would sponsor an event to both recruit for our program and promote businesses' job opportunities.

**Expand Advisory Committee or Invite New Guests:** Consider asking employers of our students to participate, Invite member(s) from former OS Advisory Committee and local school districts.

## **V. Next Meeting:** Thursday, November 3, 2022, at 5:30pm