

Dual Credit Policy

KEC Dual Credit courses will be offered to high school juniors and seniors. Students complete the following steps in order to participate in dual credit classes:

1. Students register at their home high school for the KEC.
2. Students enrolling in Health Occupations I must complete a [Kishwaukee College Student Information Form](#) online and schedule a Reading Accuplacer test with Testing Services at Kishwaukee College (815-825-9841). Those students scoring a 233 or better on the test may register for Health Occupation I.
3. All students enrolling in KEC dual credit classes will complete the Student Information Form and register at the start of the fall semester.

Withdrawal Policy

KEC students are encouraged to view the dual credit classes at KEC as the start of their college career. KEC students do not pay tuition or fees for dual credit classes; however, dual credit classes carry true college credit. All dual credit classes establish a transcript at the college. Grades received in a college class (including requesting a withdrawal from a course) are significant and can affect future financial aid. Any grade below a C is usually not accepted for transfer to another college, and an F, W (withdrawal) or I (incomplete) may impact the college's determination of financial aid for the student. Exception: Students needing to change a class section after the start of the semester are not considered withdrawals.